

# AT HOME

## Complete your enrollment form application

- Go to <https://gmcam.org/registration/enroll-online> to complete the free online application
- Acceptance is based upon successfully passing a FREE drug screening.
- A GMCA representative will call you within 3 business days to verify the enrollment form

*Optional: If you would like to tour the campus, please call 855-832-8879 to set up an appointment*

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# BEFORE CLASSES START

## Complete a FREE drug test

- Please contact us for the drug screening form. A valid photo ID is required.

## Pay Tuition, Book, and Lab Fees

- Payment is required before your first night of class
- Your invoice will be emailed to you approximately 2-3 weeks before each semester begins
- We accept credit, debit, check, and money orders (a 3% fee is added to all card transactions)
- GMCA offers a variety of payment options:
  - Conveniently pay through your emailed invoice
  - In person at the office
  - By phone at 855-832-8879
  - Pay online at [gmcam.org](https://gmcam.org)
  - Payment plans are available for tuition costs

## Receive Class Information

- 2-3 weeks before your class, a confirmation letter will be emailed stating your class start date, location, and time

## Start Job Placement Assistance

- Please contact GMCA's job placement director at 855-832-8879
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# YOUR FIRST CLASS

## Get your book

- Your book will be distributed at your first class (once payment is received)

## Bring a pen/pencil

## Remember Safety Gear

- Wear closed-toed shoes to your class
- Other required safety gear will be distributed/provided at your first class